

Residential Brochure



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Chapter 1 Town Hall

Town Hall is located at
574 Valley Street.

The main number is
973-762-8120.

To report a problem, go to:
[Maplewoodnj.gov/Report](https://www.maplewoodnj.gov/Report)

First Floor

Town hall houses multiple departments. On the first floor, you'll find the Clerk's Department, Community Services Department (Recreation Department), Human Resources, Business Administration (including Human Resources), and Finance (including Tax Collector, Tax Assessor, Purchasing, and Payroll).

There is also one accessible restroom.

Second Floor

On the second floor, you'll exclusively find the Community Development Departments (Building, Code Enforcement, Planning/Zoning, and Engineering Department).

There is also one male restroom.

Basement

In the basement are gendered restrooms. One male and one female.

Meetings

On the first floor is the Township Committee Chambers. There, the Township Committee, Planning and Zoning Board, as well as other boards and committees, meet in person. Some are hybrid, some are in-person only, and others are virtual. Check the Township website to view the schedule for the room.

Chapter 2 Maplewood Department Contact Directory

Departments Are Located At 574 Valley Street Unless Otherwise Noted.

Emergency Contacts

- **Police / Fire / Medical Emergency:** 911
- **Police Non-Emergency:** (973) 762-3400
- **Fire Department Non-Emergency:** (973) 762-6501

Stay Connected

Police Nixle Alerts

Real-time public safety alerts, road closures, power outages, and major incidents issued by the Maplewood Police Department.

Subscribe at: <https://www.everbridge.com/products/nixle/>

Township Newsletter

General Township updates including newsletters, storm or drought warnings, tax reminders, and government building closures.

Subscribe at: <https://www.maplewoodnj.gov/newsletter>

Recreation Newsletter

Updates on recreation programs, pool information, youth and senior programming, and seasonal events.

Subscribe: <https://www.maplewoodnj.gov/RecreationNewsletter>

Township Committee

- **Mayor Victor De Luca:** (973) 762-8120 ext. 2108 | vdeluca@maplewoodnj.gov
- **Deputy Mayor Malia Herman:** (973) 762-8120 ext. 2106 | mherman@maplewoodnj.gov
- **Committee Member Nancy Adams:** (973) 762-8120 ext. 2105 | nadams@maplewoodnj.gov
- **Committee Member Dean Dafis:** (973) 762-8120 ext. 2107 | ddafis@maplewoodnj.gov
- **Committee Member Jane Collins-Colding:** (973) 762-8120 ext. 2110 | jcolding@maplewoodnj.gov

Township Committee Page:

<https://www.maplewoodnj.gov/government/township-committee>

Township Administration

Sub-Departments: Human Resources, Arts & Culture

- General Information: (973) 762-8120 ext. 2002
- Human Resources: (973) 762-8120 ext. 2001
- Arts & Culture: (973) 843-7157 | info@maplewoodartsandculture.org
- Affordable Housing: (609) 664-2769 | homes@cgph.net

Home Page:

<https://www.maplewoodnj.gov/government/administration>

Township Clerk

Sub-Department: Vital Statistics

- General Information: (973) 762-8120 ext. 2101 or 2103
- Registrar: (973) 762-8120 ext. 2101

Home Page:

<https://www.maplewoodnj.gov/government/township-clerk>

Community Development (Building & Construction)

Locations:

- 574 Valley Street (Main Office)
- 129 Boyden Avenue (Fire Prevention)

Sub-Departments: Construction, Zoning, Property Maintenance, Planning Board, Fire Prevention

- Construction: (973) 762-8120 ext. 3700 or 3900
- Zoning & Planning: (973) 762-8120 ext. 3201
- Property Maintenance: (973) 762-8120 ext. 5603
- Fire Prevention: (973) 762-6501 ext. 12

Home Page:

<https://www.maplewoodnj.gov/government/community-development>

Community Services (Recreation)

Locations:

- 574 Valley Street (Main Office)
- 106 Burnet Avenue (Senior Center)
- 187 Boyden Avenue (Community Pool)

Sub-Departments: Senior Services, Community Pool, Parks and Fields

- General Information: (973) 762-8120 ext. 4005 or 4000
- Email: recinfo@maplewoodnj.gov

Home Page:

<https://www.maplewoodnj.gov/government/community-services>

Department of Public Works

Recycling Center:

359 Boyden Avenue, Maplewood, NJ 07040

- Phone: (973) 762-1175 ext. 2
- Alternate: (973) 762-8120 ext. 1114 or 1110

Home Page:

<https://www.maplewoodnj.gov/government/public-works>

Solid Waste Providers:

- Waste Management: 877-669-6062 | 800-371-7329 | 800-633-9096
- Waste Industries: 908-436-1966 | 908-436-1976

Engineering

- General Information: (973) 762-8120 ext. 3200
- Email: engineering@maplewoodnj.gov

Home Page:

<https://www.maplewoodnj.gov/government/engineering>

Finance

Sub-Departments: Tax Collector, Tax Assessor, Purchasing, Payroll

- General Information: (973) 762-8120 ext. 2801

Home Page:

<https://www.maplewoodnj.gov/government/administration-and-finance>

Maplewood Library

Locations:

- 129 Boyden Avenue (Main Library)

- 1688 Springfield Avenue (Hilton Branch)
- Phone: (973) 762-1688
- Email: library@maplewoodlibrary.org

Home Page:

<https://www.maplewoodlibrary.org>

Maplewood Police Department

Address:

1618 Springfield Avenue, Maplewood, NJ 07040

- Non-Emergency: (973) 762-3400

Home Page:

<https://maplewoodpd.org>

Municipal Court

Address:

1618 Springfield Avenue, Maplewood, NJ 07040

- General Information: (973) 762-2839

Home Page:

<https://www.maplewoodnj.gov/government/municipal-court>

Public Health & Social Services

Address:

129 Boyden Avenue, Maplewood, NJ 07040

Sub-Departments: Environmental Health, Social Services, Animal Control

- General Information: (973) 762-8120 ext. 2007
- Email: healthdepartment@maplewoodnj.gov
- Animal Control: (973) 762-8120 ext. 2006 or (973) 762-3400
- Environmental Health: (973) 762-8120 ext. 2006

Home Page:

<https://www.maplewoodnj.gov/government/public-health-social-services>

South Essex Fire Department

Address:

56 Sloan Street, South Orange, NJ 07079

- Non-Emergency: (973) 762-6501

Home Page:

<https://www.maplewoodnj.gov/government/public-safety/fire-department>

Stormwater Utility

Home Page:

<https://www.maplewoodnj.gov/stormwater-utility>

Chapter 3 Quick Links – Most Requested Services

Report a Concern: maplewoodnj.gov/report

Online Applications: maplewoodnj.gov/Applications

Marriage Application: maplewoodnj.gov/Marriage

OPRA Request: maplewoodnj.gov/OPRA

Pay Taxes: maplewoodnj.gov/PayTaxes

Parking & Jitney Passes: maplewoodnj.gov/Parking

Vital Records: maplewoodnj.gov/VitalRecords

Meeting Calendar: maplewoodnj.gov/Calendar

Agendas: maplewoodnj.gov/agenda

Boards & Volunteer Application: maplewoodnj.gov/volunteer

Online Court Payments: njmcdirect.com

Recreation Registration: maplewoodnj.gov/Recreation

Police Nixle Alerts: everbridge.com/products/nixle/

Chapter 4 Township Committee

The Township of Maplewood operates under the Township Committee form of government. Five members are elected at-large to staggered three-year terms. Elections are partisan.

Mayor (2026)

Victor De Luca

Township Committee Members

(Elected At-Large)

- **Mayor Victor De Luca**
Term Ends: December 31, 2026
 - **Deputy Mayor Malia Herman**
Term Ends: December 31, 2027
 - **Committee person Dean Dafis**
Term Ends: December 31, 2026
 - **Committee person Nancy Adams**
Term Ends: December 31, 2027
 - **Committee person Jane Collins-Colding**
Term Ends: December 31, 2028
-

Township Committee Meetings

The Township Committee meets twice a month on the **first and third Tuesday at 7:30 PM.**

Meetings are held:

- **In person at Town Hall (574 Valley Street)**
- **Via Zoom**
- **Livestreamed on YouTube**

Throughout the year, special meetings may be scheduled as needed. Meetings are subject to change. Please refer to the Township website for the most current information.

Public Comment

There are at least two public comment periods during each Township Committee meeting. Residents may comment on agenda items or other concerns when a majority of the Committee is present.

How Can I View Township Committee Meetings?

1. **In-Person (Allows Public Comment)**
574 Valley Street
 2. **YouTube (View Only)**
[Maplewoodnj.gov/youtube](https://www.maplewoodnj.gov/youtube)
 3. **Zoom (Allows Public Comment)**
[Maplewoodnj.gov/Zoom](https://www.maplewoodnj.gov/Zoom)
-

How Can I Find the Township Codebook, Past Agendas, Minutes, Ordinances, and Resolutions?

Visit:
[Maplewoodnj.gov/ecode](https://www.maplewoodnj.gov/ecode)

What Is the Process for Policy, Procedure, or Ordinance Changes?

1. A matter begins in a subcommittee.
 2. Once agreed upon, it is proposed to the full Township Committee as a discussion item.
 3. If consensus is reached, it becomes either:
 - o An **Ordinance**, or
 - o A **Resolution**, depending on the subject.
 4. Once adopted, it is implemented by Township staff or contracted vendors.
-

Standing Committees

Standing committees are permanent groups responsible for reviewing and refining bills, policies, and initiatives related to their specific areas of focus.

For meeting information, visit:
[Maplewoodnj.gov/Committees](https://www.maplewoodnj.gov/Committees)

Boards & Committees

What Do Boards & Committees Do?

Boards and committees focus on specific aspects of Township governance. They review policies, procedures, and make recommendations or decisions within their purview.

Each board or committee typically includes:

- A department head
- One or two Township Committee members
- Field professionals
- Appointed community members

All meetings are public. Dates, times, and locations are available on the Township Calendar:
Maplewoodnj.gov/about-us/township-calendar

Boards & Committees You Can Volunteer to Join

Access the full list and apply online at:
Maplewoodnj.gov/Committees

How Do I Apply for a Board or Committee?

To apply for one of Maplewood's 30+ boards or committees:

- You must be a Maplewood resident.
 - Complete the application form at Maplewoodnj.gov/Volunteer.
 - Include why you wish to serve and what skills you would bring to the board.
-

Chapter 5 Administration

The **Township Administrator** serves as the Chief Administrative Officer of Maplewood, as established by ordinance. The Administrator is the **Appropriate Authority** overseeing all municipal departments. All Department Heads report directly to the Township Administrator and/or their designee.

The Administrator is responsible for the **day-to-day operations of Township government**, ensuring alignment with policies set by the Mayor and Township Committee.

Sub-Departments:

- Affordable Housing
 - Division of Arts and Culture
 - Human Resources
 - Office of Emergency Management
-

Division of Arts and Culture

The Division of Arts and Culture organizes and facilitates a variety of performances and cultural activities within Maplewood, enriching the Township's cultural landscape and fostering community engagement.

For schedules, events, and program information, visit the official website:

<https://www.maplewoodartsandculture.org/>

Affordable Housing

Maplewood contracts with **CGP&H** to manage its affordable housing programs.

For **income limits, eligibility, and available units**, visit:

Maplewoodnj.gov/AffordableHousing

Rent Control

Finding CPI Numbers for Maplewood Rent Increases

Maplewood uses the **Consumer Price Index (CPI)** to determine allowable rent increases for properties under the Rent Leveling Ordinance.

To access CPI data:

1. Go to the **U.S. Bureau of Labor Statistics**: <https://www.bls.gov/data/>
2. Navigate to **All Urban Consumers (Current Series)** → **Consumer Price Index (CPI)** → **One Screen**
3. Select **Area**: *New York-Newark-Jersey City, NY-NJ-PA*
4. Select **Items**: *All items*
5. Click **Get Data** to generate the report.

Allowable Rent Increase (2026)

The allowable increase effective **June 1, 2026** is **3.67%**.

Chapter 6 Clerk's Office

The Township Clerk's Office manages Maplewood's official records, elections, permits, licensing, and public documents. The Clerk also serves as Secretary to the Township Committee and Municipal Corporation, ensuring transparency and efficient government operations.

Sub-Department: Vital Statistics

Key Services

- Parking Permits & Jitney Passes
 - Public Records & OPRA Requests: <https://www.maplewoodnj.gov/OPRA>
 - Event Applications & Public Notices
 - Marriage Licenses & Domestic Partnerships
 - Notary Services
 - Dumpster Permits
 - Bingo/Raffle, Alcoholic Beverage, and other licenses
-

Parking & Jitney Permits

- Managed by the Clerk, DPW, and Police.
 - Applications expire December 31 unless noted otherwise.
 - Discounts: 25% for hybrid/electric vehicles.
 - For full details & maps: <https://www.maplewoodnj.gov/government/township-clerk/parking>
 - Temporary/visitor parking: Call Police Non-Emergency at (973) 762-3400.
-

Voting & Elections

- Register to vote online, in person, or by mail. Must be 17+ to register (18+ to vote), a U.S. citizen, and a Maplewood resident.
- Registration deadline: 21 days before an election.
- Election days:
 - Primary: First Tuesday after the first Monday in June
 - General: First Tuesday after the first Monday in November
- Mail-In Ballots: Applications available at:
 - Voter Registration Application: <https://nj.gov/state/elections/assets/pdf/forms-voter-registration/68-voter-registration-english-essex.pdf>

- Vote by Mail Application: <https://nj.gov/state/elections/assets/pdf/forms-vote-by-mail/vote-by-mail-english-essex.pdf>
- Polling places & early voting: <https://voter.svrs.nj.gov/polling-place-search>

Running for Office (Local/State):

- **Local Elections (Township Committee):** Contact the Clerk's Office to pick up a petition if running as a Democrat or Republican. Minimum 75 signatures required.
 - **District Leader:** Contact the Clerk's Office to pick up a petition. Minimum of 10 signatures required.
 - **All Other Positions (including independent or third-party candidates):** Contact the Essex County Clerk.
-

Vital Records & Registrar Services

- Marriage Licenses: Available for Maplewood residents or couples marrying in Maplewood. Online application & appointment required. <https://www.maplewoodnj.gov/Marriage>
 - Domestic Partnership: Available for individuals 62+; see Clerk's Office for affidavit.
 - Certified Birth, Death, Marriage Records: Apply online: <https://www.maplewoodnj.gov/vitalrecords>
 - Name Changes: <https://faq.ssa.gov/en-us/Topic/article/KA-01981>
 - Divorce Records: Request from County/State where divorce was finalized. <https://www.njcourts.gov/self-help/divorce>
 - Record Amendments: \$25 to NJ Dept of Health, \$20 to Township.
-

Notary Services

- Available during Township hours; appointments recommended.
 - \$2.50 per notarized signature.
 - Valid government-issued photo ID required.
 - Limited to two documents per person per day.
 - Some documents cannot be notarized (public records, wills, etc.).
-

Dumpster & Bagster Permits

- Street dumpsters require a \$50 permit; driveway dumpsters do not.
 - Placement restrictions apply on certain streets.
-

Chapter 7 Community Development

The Department of Community Development (DCD) manages Construction, Zoning, Property Maintenance, and Zoning and Planning Board Administration. It also implements projects focused on environmental concerns, business development, and grant opportunities.

Sub-Departments: Construction (Building), Zoning, Property Maintenance, Zoning and Planning Board

Inspections

- **Fire Hazard Inspections:**
The Fire Department can inspect homes for potential fire hazards and help create an evacuation plan. Contact the Fire Department Deputy Chiefs' office at (973) 762-6500 ext. 17.
 - **Smoke & Carbon Monoxide Detector Inspections:**
Schedule inspections by calling the Administrative Assistant at the Fire Department at (973) 762-6500 ext. 10.
 - **Obtaining Fire Reports:**
Fire reports for your home or business can be picked up at Fire Headquarters the day after the incident. Contact the Administrative Assistant during business hours, or speak to the Tour Commander on holidays or weekends. It's recommended to call ahead.
 - **Smoke & Carbon Monoxide Detector Requirements:**
For the required number and placement of detectors, refer to the instructions and diagrams provided by the Fire Department.
-

Frequently Asked Questions

- **What is the allowed rent increase for State Fiscal Year 2025?**
The allowable increase is 4.57%.
 - **Where can I find information about Rent Control?**
Details on rent increase limits and Rent Control (Chapter 209 – Article 1) can be found at Maplewoodnj.gov/AffordableHousing.
 - **How do I obtain the list of properties within 200 feet of my construction site?**
Contact the Engineering Department at (973) 762-8120 ext. 3200 to request the list and pay the required fee.
-

Chapter 8 Community Services (Recreation)

The Maplewood Department of Recreation, Senior Services, and the Division of Arts & Culture provides safe, inclusive, and cost-effective recreational programs for residents of all ages. Programs are continually reviewed and expanded to meet community needs.

Pool Information

Membership:

- Residency is **not required**. Non-resident rates are available online.
- **More information and forms:** Maplewoodnj.gov/pool

Guest Passes:

- Present your pool membership card at the Maplewood Community Pool to obtain guest passes.
- **Location:** 187 Boyden Avenue, Maplewood, NJ 07040

Membership Discounts:

- Verification required: school ID (ages 6–17), proof of residency, free/reduced lunch eligibility (if applicable), photo ID
 - Submit Pool Pal Application Form to:
Maplewood Recreation Department
574 Valley Street, Maplewood, NJ 07040
-

Summer Employment

- Seasonal positions for summer camps or pool staff start in February.
 - No formal education required for youth positions; experience in childcare, education, or recreation preferred.
 - Priority is given to returning employees.
-

Program Assistance Fund

The Recreation Department offers financial aid to residents with demonstrated need. Applications are reviewed first-come, first-served.

How to Apply:

1. Review eligibility guidelines and application procedure.
2. Complete the Recreation Assistance Fund Application. Submit by:
 - **Mail:** Maplewood Recreation Department, 574 Valley Street, Maplewood, NJ 07040
 - **Email:** recinfo@maplewoodnj.gov

Notification: Applicants are notified within one week.

Donations: Support the program by donating online via the Township website or by sending a check to:
Maplewood Recreation Department
574 Valley Street, Maplewood, NJ 07040

Chapter 9 Engineering

The Engineering Department of Maplewood Township is responsible for maintaining and improving the community's infrastructure. Key tasks include designing and implementing road improvements, maintaining storm and sanitary sewers, and supporting traffic calming initiatives. The department also handles a range of other engineering duties as they arise.

Focused on capital improvements, the department is involved in budgeting, planning, and maintaining tax maps, as well as grant writing. It oversees projects to improve roads, sewers, parks, ball fields, buildings, and traffic systems, and is also responsible for environmental hazard remediation. Additionally, the team handles surveying, construction inspection, project design, and site plan reviews.

To complete specialized tasks, the department works with consulting engineers and outside professionals. It collaborates closely with the Planning and Zoning Boards, with support from an engineer, attorney, and two administrative staff members who manage daily operations.

Chapter 10 Finance

The Finance Department manages the Township's finances, including tax collection, municipal budgeting, accounts payable, payroll, and escrow accounts. Key sub-departments: **Tax Collector, Tax Assessor, Purchasing, Payroll.**

Taxes

Property Tax Due Dates:

- February 1
- May 1
- August 1
- November 1

Payments must be received by 4:30 PM on the due date. Postmark dates are not accepted.

Payment Methods:

- **In-Person:** Monday through Friday, 9:00 AM – 4:30 PM. Pay with cash or check only. Checks payable to: “*Township of Maplewood.*”
- **Online:** Visit Maplewoodnj.gov/PayTaxes
 - \$1.95 fee for e-checks (bank account + routing number)
 - 2.95% fee for credit/debit card payments

Postdated checks are **not accepted**.

Interest and Penalties:

- 8% on the first \$1,500 of unpaid balance
- 18% on any remaining balance

Interest waivers are **not allowed** under NJ State law.

Sewer Taxes

- **Due Date:** Billed mid-May, due last Friday in June
 - Covers full calendar year (January – December)
-

Chapter 11 Maplewood Library

The Maplewood Library is committed to serving the community through a wide range of resources and services. It focuses on equity, inclusion, and accessibility, ensuring all residents feel welcome and can access information regardless of background.

The library supports intellectual and cultural growth through diverse collections, educational programs, literacy initiatives, youth services, and English language learning opportunities. Residents can use library spaces for quiet study, creative projects, and community engagement.

The library also prioritizes innovation and technology, collaborating with partners to provide digital resources and modern services. All activities uphold ethical principles, including the Library Bill of Rights and the Freedom to Read statements, ensuring free and open access to information for everyone.

Contact Information:

Maplewood Memorial Library

51 Baker Street, Maplewood, NJ 07040

Phone: 973-762-1688

Hilton Branch Library

1688 Springfield Avenue, Maplewood, NJ 07040

Phone: 973-762-1688

Chapter 12 Maplewood Police Department

The mission of the Maplewood Police Department is to serve and protect all individuals in the Township in a fair, safe, professional, and considerate manner, in alignment with the law and the community's goals.

In partnership with residents, the Police Department works to prevent, identify, and suppress criminal activity through appropriate and creative means, while respecting the rights of all citizens. The Department is also committed to maintaining high standards of conduct and proficiency, and providing a supportive workplace for its members.

Leaf Blower Ordinance (Ordinance 3057-22)

If you notice a violation of the Leaf Blower Ordinance, call the **non-emergency police line: 973-762-3400**

Noise Ordinance

Full Ordinance: <https://ecode360.com/43852937>

Summary of Key Points:

1. **Radios, TVs, Phonographs, and Live Music:**
Must be limited if audible at 100 feet from a building, structure, or vehicle, between 11:00 PM and 8:00 AM.
2. **Public Street Noise:**
Yelling, shouting, hooting, whistling, or singing that disturbs the quiet should be limited between 11:00 PM and 8:00 AM.
3. **Construction Work:**
 - Weekdays: 7:00 AM to 8:00 PM
 - Saturdays: 8:00 AM to 8:00 PM
 - Sundays: 11:00 AM to 6:00 PM
(Excludes work done for Township, County, or State.)
4. **Home Maintenance & Other Services:**
 - Weekdays: start at 7:30 AM, end by 8:00 PM
 - Saturdays: start at 8:00 AM, end by 8:00 PM
 - Sundays: start at 11:00 AM, end by 6:00 PM

Non-Emergency Police Line: 973-762-3400

Chapter 13 Municipal Court

The **Maplewood Municipal Court** handles local legal matters, including traffic violations, ordinance enforcement, and other municipal cases. The Court is committed to ensuring fair, efficient, and transparent proceedings for all residents.

Key Services

- **Traffic Violations:** Processing fines, court appearances, and dispute resolution for local traffic tickets.
 - **Municipal Ordinance Violations:** Enforces local codes related to property maintenance, noise, and other township regulations.
 - **Payment & Online Services:** Residents can pay fines, check case status, or access court forms online.
 - **Virtual Proceedings:** Certain hearings may be conducted remotely to provide convenience for residents.
-

Court Hours

Office Hours:

- Monday – Friday: 9:00 AM – 3:30 PM
- Phone: 9:00 AM – 4:00 PM
- Late Hours Tuesday: 3:00 PM – 6:00 PM

Court Sessions (Excluding Holidays):

- **Maplewood:** Thursdays at 9:30 AM & 1:00 PM
- **South Orange:** Tuesdays at 2:00 PM & 4:00 PM, and the 3rd Friday of the month at 9:30 AM & 12:00 PM

Filing Complaints Accepted:

- 9:00 AM – 3:00 PM (excluding during court session hours listed above)

Contact

- **Phone:** (973) 762-2839
 - **Website:** <https://www.maplewoodnj.gov/government/municipal-court/>
 - For **immediate legal emergencies**, call **911**.
-

Chapter 14 Public Health & Social Services

The Maplewood Health Department provides services to support the health and well-being of residents.

Key Services

- **Licensing & Inspections:** Ensures food establishments and other businesses comply with health codes.
- **Disease Prevention & Investigation:** Investigates communicable diseases and works to prevent their spread.
- **Education & Promotion:** Offers programs and events encouraging healthy behaviors.
- **Resident Assistance:** Connects residents with health resources and support.
- **Animal Control:** Manages dog and cat licensing, supervises animal control services, and responds to urgent animal situations.

Sub-Departments

- Environmental Health
 - Social Services
 - Animal Control
-

Animal Control

Animal Control assists with:

- Sick or injured wildlife
- Dogs running at large or potentially rabid animals
- Capturing runaway pets
- Other urgent animal situations

Contacts:

- Animal Control Solutions (Contracted Provider): 908-722-1271

- Maplewood Health Department: (973) 762-8120 ext. 2006
- Police Non-Emergency: (973) 762-3400

Important Notes:

- Dead deer on private property are not handled by Animal Control. Contact local organizations for assistance.
- State law exempts squirrels, skunks, raccoons, groundhogs, live and healthy deer, and other “nuisance wildlife.”

Pet Services:

- **Trap-Neuter-Release (TNR) for Community Cats:** Spayed/neutered and ear-tipped cats can live safely without increasing the homeless population. See Maplewood’s website for TNR locations.
- **Surrendering an Animal:** Contact local shelters directly, such as Associated Humane Society of Newark, Mt. Pleasant Animal Shelter, or St. Hubert’s.
- **Pet Support Services:** St. Hubert’s provides low-income assistance, temporary shelter, and medical care. Contact: pethelp@sthuberts.org or 973-377-2295.
- **Pet Vaccines:** Free or low-cost vaccinations may be available via Associated Humane Societies in Newark or People for Animals.
- **Pet Licensing:** Renew online at maplewoodnj.gov/AnimalLicenses

Rodent Problems:

- Seal holes and burrows
- Set traps in frequent areas
- Remove food sources to discourage rodents
- Refer to the **Rodent Prevention Packet** and NJ State Resources (details vary; call ahead)

Environmental Health

The Registered Environmental Health Inspector (REHS) responds to complaints about:

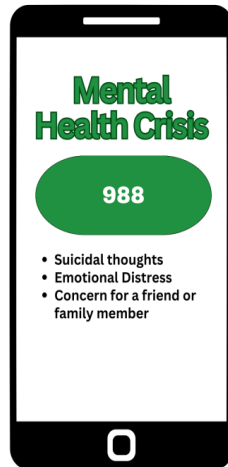
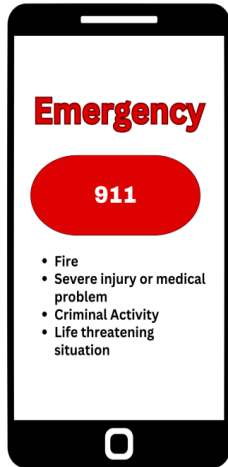
- Improper waste disposal
- Lack of heat or utilities
- Plumbing or water issues
- Poison ivy or hazardous plants
- Rodent control
- Stagnant water (mosquito breeding)
- Lead paint hazards
- Unsanitary conditions

Maplewood is a member of the **Essex Regional Health Commission**, which enforces New Jersey health regulations.

To report environmental health concerns: (973) 762-8120 ext. 2006

Residents are encouraged to report concerns to ensure a safe, healthy, and well-maintained community.

MAKE THE RIGHT CALL



AVAILABLE 24 HOURS A DAY, 7 DAYS A WEEK



Chapter 15 Public Works

The **Department of Public Works (DPW)** provides essential services that help keep Maplewood running smoothly. DPW maintains streets, roadways, parks, and municipal buildings, handles repairs for township vehicles, and manages recycling, snow removal, and the Jitney bus service.

Hours of Operation

- **Monday – Friday:** 8:00 AM – 3:00 PM
- **Saturday:** 8:00 AM – 12:00 PM
- **Sunday:** Closed

Shred-It Day

Residents can securely and responsibly dispose of personal documents through **Shred-It Day**.

- **Hours:** 8:00 AM – 12:00 PM (or until shredding trucks are full)
- **Two shredding trucks** will be available at each event
- Event dates and details: [Maplewood Township Website](#)

Important:

- Maplewood residents only
 - Bring **government-issued photo ID** and proof of residency (e.g., utility bill)
 - Shredding is on-site and secure
-

Spring Rake Out

The **Spring Rake Out Program** allows residents to dispose of branches, leaves, and yard debris.

- Collection dates and acceptable items will be posted on the Township website
 - Help keep Maplewood clean and green!
-

Bulk Drop-Off

The **Bulk Refuse Disposal Program** provides a safe way to dispose of large household items such as furniture and appliances.

- Drop-off at the Public Works Facility on designated dates (see Township website)
 - Proof of residency required:
 - Valid photo ID
 - Current utility, tax, or sewer bill
-

Solid Waste & Recycling

Solid Waste: Household trash is handled by third-party providers (not DPW).

Recycling:

- Residents provide their own blue recycling bins (max 64 gallons)
 - Collection days vary by neighborhood – check the Township website
 - Use **reusable containers or clear plastic bags** (other plastic bags not accepted)
 - **Recycling Depot:** 359 Boyden Avenue, open Monday–Friday, 8:00 AM – 3:00 PM (residents only)
-

Storm Information

During or after a storm:

- For **flooding, fallen trees, or downed wires**, contact the **Maplewood Police Department: 973-762-1234**
 - For **emergency shelter or cooling centers**, also call 973-762-1234
 - **Medical emergencies, fires, or immediate threats: Call 911**
-

Town Tree Removal

Residents can request the removal of town trees by submitting a **tree removal permit**: MaplewoodNJ.gov/Applications

- Questions? Call 973-762-1175
-

Jitney Bus Service

Maplewood offers a **commuter Jitney Service** to and from the Maplewood Train Station.

- **Days:** Monday–Friday (except municipal holidays)
- **Morning:** ~6:00 AM – 9:00 AM
- **Evening:** ~6:00 PM – 9:00 PM
- Only children commuting by train are allowed on the Jitney to ensure space for working commuters
- **Schedule & map:** [Jitney Bus Services](#)

Note: Service does not operate on Township holidays. Check the Township Calendar for closures.

Chapter 16 South Essex Fire Department

The South Essex Fire Department (SEFD) is dedicated to **minimizing the loss of life and property** threatened by fire, medical emergencies, and other incidents. SEFD delivers professional services with available resources and emphasizes ongoing **fire education and safety** for residents.

All members are held to high standards of professionalism and continually enhance their skills to meet the demands of modern fire and emergency services.

EMS Services

SEFD is the **primary provider of Emergency Medical Services (EMS)** in Maplewood, operating **24/7**. Firefighters are **NJ State Certified EMT-Bs** and receive regular training in the latest patient care methods.

In addition to emergency medical transportation, SEFD personnel are trained in:

- CPR
- Semi-Automatic External Defibrillation (SAED)
- Emergency First Aid

All ambulances and fire apparatus are equipped with:

- SAED units
- Naloxone HCL
- Oxygen
- Emergency medical kits

If an ambulance is already engaged, an engine or ladder company will be dispatched to provide **initial care and stabilize patients** until transport becomes available.

Reporting a Concern

- For **emergencies**, always call **911** immediately.
 - For non-emergency concerns or questions about fire/EMS services, residents can **file a report online**: www.maplewoodnj.gov/report
 - Attach documents and receive email updates as your report progresses.
 - Confirmation emails are sent when your concern is received and resolved.
-

Chapter 17 Stormwater Utility

The Stormwater Utility was established in Maplewood in 2024 by [Ordinance 3138-24](#) to address the growing challenges of climate change and stormwater management. Its funding comes from several sources, including Stormwater Management Fees, civil penalties for violations of the stormwater ordinance, stormwater permit and inspection fees, bonds or loans issued by government entities, and grants from various levels of government.

The Stormwater Utility Fund is dedicated to supporting stormwater management efforts. The funds are used for a variety of purposes, such as acquiring land and property for stormwater facilities, covering the costs of stormwater program administration, and maintaining existing systems. They also fund engineering and construction of new or improved facilities, the installation of Green Infrastructure,

system operation, monitoring, and water quality programs. Additionally, the funds support public education, enforcement activities, and compliance with regulations.

Overall, the Stormwater Utility ensures that Maplewood can manage stormwater effectively, address infrastructure needs, and meet environmental goals.

Quick Link: maplewoodnj.gov/Stormwater-Utility

Chapter 18 Government Information – Federal, State, and County

Maplewood residents are served by **Federal, State, and County governments**, each providing representation, services, and programs that impact daily life. This section highlights **key offices, services, and election cycles** while linking to official sources for current information.

Federal Government

Residents are represented in the **U.S. Senate and House of Representatives**, and participate in Presidential elections. Federal services include taxation, social programs, disaster preparedness, and postal services.

Election timing (stable):

- **Presidential:** Every 4 years – Next election **2028**
- **U.S. Senate:** Every 6 years – Next elections **2026 and 2030**
- **U.S. House (Congressional District 11):** Every 2 years – Next election **2026**

Key federal services:

- IRS: irs.gov
- Social Security Administration: ssa.gov
- FEMA: fema.gov
- U.S. Postal Service: usps.com
- Full federal agency directory: usa.gov

Current officeholders and contact forms can be found on official websites:

- Senate: www.senate.gov
 - House: www.house.gov
-

State Government

New Jersey provides services that affect Maplewood residents, including legislation, taxation, workforce development, public health, and social services.

Election timing (stable):

- **Governor:** Held after every Presidential election – Next election **2029**
- **State Assembly (District 28):** Every 2 years – Next election **2027**
- **State Senate:** Every 4 years (except first term after redistricting) – Next election **2027**

Key state departments for residents:

- Division of Taxation: [nj.gov/treasury/taxation](https://www.nj.gov/treasury/taxation)
- Department of Labor & Workforce Development: [nj.gov/labor](https://www.nj.gov/labor)
- Department of Children and Families: [nj.gov/dcf](https://www.nj.gov/dcf)
- Department of Health: [nj.gov/health](https://www.nj.gov/health)

Statewide agency directories and service breakdowns are available at:

<https://www.nj.gov/nj/gov/deptserv/>

County Government

Maplewood is in **Essex County**, which provides services such as elections administration, social services, parks, courts, and public records.

Election timing (stable):

- **County Commissioners:** 3-year terms – Elections in November
- **County Clerk:** 5-year term – Election in November
- **County Committees:**
 - Democrats: 2-year terms – Next election **2026**
 - Republicans: 4-year terms – Next election **2028**

Key county offices and services:

- Board of County Commissioners: [ecfnj.com](https://www.ecfnj.com)
- Clerk of the Board: [essexcountynj.org/board](https://www.essexcountynj.org/board)
- Essex County Clerk: [essexclerk.com](https://www.essexclerk.com)
- Social Services (SNAP, TANF, NJ FamilyCare, child support): [essexcountynj.org/welfare](https://www.essexcountynj.org/welfare)
- Surrogate (wills, estates, adoptions): [essexsurrogate.com](https://www.essexsurrogate.com)
- Register of Deeds and Mortgages: [essexregister.com](https://www.essexregister.com)
- Full county directory: [essexcountynj.org/county-directory](https://www.essexcountynj.org/county-directory)

Residents should always consult official websites for the **most current officeholders, schedules, and services**.

Chapter 19 Events In The Municipality

The Township of Maplewood hosts a wide range of annual events throughout the year. Some are organized by the Township, others are co-sponsored, and many are presented by local nonprofits, civic groups, and private organizations. While not exhaustive, the events highlighted represent those that are consistently held each year. Dates reflect typical scheduling and may change at the discretion of the hosting organization.

Quick Link: maplewoodnj.gov/events